

# MINUTES

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** The Cotswold Space - County Hall, Trowbridge BA14 8JN  
**Date:** 14 July 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Nick Blakemore, Cllr Ernie Clark, Cllr Dennis Drewett, Cllr John Knight, Cllr Stephen Oldrieve, Cllr Graham Payne (Chairman) and Cllr Horace Prickett (Vice Chairman)

**Total Attendance 30**

<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
46	<u>Apologies</u> Apologies for absence were received from Councillor Helen Osborn and Inspector James Brain.
47	<u>Minutes</u> The minutes of the meeting held on 14 may were presented for consideration. Two changed were requested, being a correction to the spelling of Councillor Clark's name in Minute 38a, and an amendment clarifying in Minute 42 that £600 was to be awarded to a pedestrian survey regarding the request for a crossing.

	<p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 14 May 2016 were agreed a correct record and signed by the Chairman, with the addition of the amendments as detailed above.</b></p>
48	<p><b><u>Declarations of Interest</u></b></p> <p>There were no declarations of disclosable interests.</p>
49	<p><b><u>Chairman's Announcements</u></b></p> <p>The Chairman confirmed meetings had been moved back to a 1900 start in order to make it easier for those with full time jobs to attend, and that in future every six months reports would be requested of grant recipients.</p> <p>Attention was also drawn to Supplement 1, regarding questions raised at the last meeting by Mr Paul Jubbie.</p>
50	<p><b><u>Partner Updates</u></b></p> <p>Updates from and comments to partners were received as follows:</p> <ul style="list-style-type: none"> <li><b>i. Wiltshire Police</b>  It was raised there had been an increase in problems with drinking in the town, particularly around the area of the town bridge, St James Church and Biss Meadow. The board agreed to write to Inspector Brain expressing their concern at this problem, as well as disappointment local town and unitary councillors had not been invited to a local meeting to discuss the problem. The Community Engagement Manager confirmed that following meetings with the Public Protection team, it was intended to set up a communities group to liaise with interested parties to look at the issue.</li> <li><b>ii. Trowbridge Community Area Future (TCAF)</b>  The written update was noted. A youth worker had been recruited and funding was being sought for the next nine months, following the switch to being a charity organisation in January.</li> <li><b>iii. Town and Parish Councils</b>  The written update from Trowbridge Town Council was noted. The Chairman of North Bradley Parish Council drew attention to the results of the Wiltshire Council meeting on 12 July determining the Community Governance Review, and thanked those who had supported North Bradley's position.</li> </ul>

51	<p><u>Outside Bodies and Working Groups</u></p> <p>An update from the Campus Working Group would be taken as part of the next item.</p>
52	<p><u>Cabinet Office Bid for One Public Estates Funding</u></p> <p>Councillor John Thomson, Deputy Leader of Wiltshire Council, was in attendance at the request of the Board to discuss the bid for One Public Estates Funding overseen by the Cabinet Office in London, as part of the development of the Trowbridge Health and Wellbeing Centre project.</p> <p>The intent of the One Public Estates programme was to rationalise the public sector estate and help organisations work together to make best use of their assets in order to deliver integrated services. The funding would be to find out the limitations and value of all sites, what their potential was, to enable a plan for integrated service delivery.</p> <p>It was explained that £0.390m in funding was being sought, that previous funding applications had been successful, and that a response to the latest bid was hoped for by the end of the month. Initially the deadline for submission had been August, moved forward to June, which was why the Board had not been consulted first.</p> <p>The Board discussed the update from Councillor Thomson, and in response to queries it was stated the team behind the bid was working with Sports England to explore possibilities, 300 homes across 3 sites were being looked at to fund the new centre, and the bid was separate to a CCG bid for funding for a new Primary Care facility.</p> <p>Details were also sought about the sale of the Bradley Road Offices site, and Councillor Thomson stated he would send an update to the members of the Board. Members of the Campus Working Group disputed a comment that the change in submission date had been notified too late for consultation to take place, and Councillor Thomson stated he would look into the situation and inform all parties.</p> <p>To conclude, it was confirmed a project plan and timescale would be presented to the Board members and Campus Working Group when funding was confirmed.</p>
53	<p><u>Local Youth Network Update</u></p> <p>The written update from the Community Youth Officer was noted, along with the change in the position to that of Local Youth Facilitator, which would be filled on 18 July. Work on the updated needs assessment was noted.</p> <p>The Board then considered three bids for LYN funding as detailed in the</p>

	<p>agenda.</p> <p>i) Bid 257 – Wiltshire Islamic Cultural Centre - £4920</p> <p><b><u>Decision</u></b>  <b>To award £4920 to the Wiltshire Islamic Cultural Centre.</b></p> <p>ii) Bid 315 – 5x5x5=Creativity - £5000</p> <p><b><u>Decision</u></b>  <b>To award £5000 to 5x5x5=Creativity</b></p> <p>iii) Bid 312 – Youth Adventure Trust - £1000</p> <p><b><u>Decision</u></b>  <b>To award £1000 to the Youth Adventure Trust.</b></p>
54	<p><u>Fire Service Update</u></p> <p>Andy Green from the Dorset and Wiltshier Fire Service was in attendance to deliver a presentation on the extensive and varied work of the service across the two counties.</p> <p>Details were provided on the work of education teams visiting schools and plans for an interactive streetwise safety centre, boat safety work, rural safety, apprentice schemes, safety for the homeless in conjunction with local charities distributing smoke alarms, torches and more. There were also targeted visits in areas where there have been recent fire risk and intervention with fire setters.</p> <p>The Board welcomed the update and thanked the service for its wide array of work in Wiltshire and beyond, and were strongly supportive of efforts to publicise further its work.</p>
55	<p><u>Community Engagement Manager Update</u></p> <p>Mary Cullen, Community Engagement Manager, provided an update on recent work in the community, including with the Health and Wellbeing Group, intergenerational projects, the Road to Rio Big Pledge and work with Dementia in the town.</p> <p>Details were also provided on plans for a Joint Strategic Assessment event in December and fund raising for a Men’s Shed project.</p>

56	<p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2015/16:</p> <p>i. <u>North Bradley Peace Memorial Trust</u> The sum of £4974.46 was requested for a new heating system.</p> <p><b><u>Decision</u></b> <b>The Area Board awarded the sum of £4974.46</b></p> <p>ii. <u>The Willows Preschool (Cllr Led Project)</u> The sum of £9838.80 was requested for a New playground</p> <p><b><u>Decision</u></b> <b>To not award the sum of £9838.80</b></p>
57	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>